



FLY-IN MINHO

# Application and Cancellation Rules

22/06/2026 to 28/06/2026

Prepared by **Carolina Nunes**  
carolina.nunes@euroavia.eu

19/12/2025



# Table of Contents

<b>Participants .....</b>	<b>3</b>
<b>Application Timelines.....</b>	<b>3</b>
<b>Application Procedure.....</b>	<b>3</b>
<b>Acceptance Procedure .....</b>	<b>4</b>
<b>Payment .....</b>	<b>4</b>
<b>Cancellation Rules.....</b>	<b>5</b>

## Participants

The number of participants for the Fly-In Minho is 20 to distribute among the (P)AS/(P)AM.

In case of vacancies, the numbers presented above will be redistributed.

## Application Timelines

To apply as participant of the event, you must fill the form available on the website [aeroum.pt](https://aeroum.pt) or click on this <https://aeroum.pt/>.

### **23<sup>th</sup> of February 2026 at 16:00 UTC**

The first round of applications opens.

The applications are processed in a “*first come- first served*” way.

### **16<sup>th</sup> of March 2026 at 23:59 UTC**

The first round of applications closes.

### **23<sup>rd</sup> of March 2026 at 16:00 UTC**

The second round of applications opens.

The second round of applications opens- only in case the minimum number of participants is not reached.

### **20<sup>th</sup> of April 2026 at 23:59 UTC**

The second round of applications close.

## Application Procedure

The selection and acceptance of applications will be carried out on a *first come, first served* basis. This means that applications will be evaluated and confirmed in the order in which they are received, provided that all eligibility criteria are met.

Applicants are therefore strongly encouraged to submit their applications as early as possible in order to secure a place in the event. Once the maximum number of participants has been reached, subsequent applications will be placed on a waiting list.

In the event of cancellations or unconfirmed participations, applicants on the waiting list will be contacted in chronological order of submission.

## Acceptance Procedure

Upon receipt of the application, priority is first given to the earliest applicant from each (P)AS/(P)AM. Only after all first applicants from different (P)AS/(P)AM have been considered will second applicants from any (P)AS/(P)AM be considered. Within each priority level (first applicants, second applicants, etc.), applications are processed in chronological order of submission.

After this process, an official email will be sent to the respective Local Group to confirm the applicant's active membership status within EUROAVIA. Once the membership has been validated, a follow-up email will be sent directly to the applicant, confirming both the successful submission of their application and their provisional acceptance into the event.

Should the applicant fail to confirm their assistance to the event within a period of 15 calendar days—despite the Organising Committee's efforts to reach out via alternative communication channels—their place may be forfeited. In such cases, the Organising Committee reserves the right to offer the vacancy to the next candidate on the official waiting list, in order to ensure the smooth timely organisation of the event.

Following the confirmation of participation, the applicant will be considered an official participant and will henceforth be subject to the event's cancellation policy, including all related deadlines and conditions.

## Payment

The participation fee is 120€, which covers 6 nights (22 – 27 of June 2026) of accommodation and every meal, including welcome dinner and final dinner.

The payment information regarding the participation fee will be provided to the participants via email, once confirmed.

Travel expenses will be paid for by the participants and must be arranged by them. EUROAVIA PAS Minho will not provide accommodation outside of the event dates. However, if a participant needs to stay extra days, EUROAVIA PAS Minho will assist them in finding proper accommodation.

The payment deadline may be determined by the Organizing Committee and will be communicated to the participant via email if applicable, along with all necessary payment details. Participants are required to complete the payment within the stipulated timeframe and must submit proof of payment via email by the indicated deadline.

The Organizing Committee reserves the right to cancel a participant's registration, with prior notice, in the event that payment is not received on time or if no proof of payment is provided within the established deadline.

## Cancellation Rules

In the case that a member has been confirmed by the Organizing Committee to participate in the Fly-In Minho and paid the participation fee, but, for any reason, is unable to participate in the event, there is an option of cancelling the participation.

In order to do so, the member will have to send an email to [minho@euroavia.eu](mailto:minho@euroavia.eu) stating the reason for the cancellation and the participation fee will be partially/fully paid, based on the following criteria:

Period of Cancellation	Cancellation Fee to be paid
Before the 13/04/2026 at 23:59 UTC	0%
14/04/2026 at 00:00 UTC – 27/04/2026 at 23:59 UTC	25% (30€)
28/04/2026 at 00:00 UTC – 11/05/2026 at 23:59 UTC	50% (60€)
12/05/2026 at 00:00 UTC – 25/05/2026 at 23:59 UTC	75% (90€)
From 26/05/2026 at 00:00 UTC	100% (120€)

*Table 1. Cancellation Fee*

In the event that a participant cancels their attendance, the Cancellation Fee shall apply if their spot cannot be filled by another applicant from the waiting list. In such a case, the participant holds primary responsibility for the payment of this fee. Should the participant fail to settle the amount, the obligation shall then fall upon the respective Local Group or Working Group, which will be required to transfer the cancellation fee to the Organizing Committee.

Participants on the waiting list that are admitted due to cancellation will have the possibility

to cancel within one (1) week from receiving the acceptance email without paying a cancellation fee. After this week, the cancellation fee will be according to the periods listed above.



In the case of a cancellation, the respective member will be removed from the priority list of the respective Local Group, with the next member of such priority list taking the newly vacant priority position.